
EMPLOYMENT OPPORTUNITY

Safety Instructor (*on-call*)

Safety Center Incorporated is a non-profit organization founded in 1934 whose mission is to reduce injuries and save lives by empowering our community to make positive life changing decisions. We accomplish this mission by promoting lifelong safety and health through a variety of community and professional programs.

Safety Center has an opening for an on-call Safety Instructor to deliver Workplace Safety training programs.

Goals and Objectives of the Position:

- To present safety training program content for Safety Center focusing on creating a culture of awareness and responsibility for safety in the workplace
- To create positive client experiences and promote long-term loyalty by promoting the value of Workplace Safety programs

Responsibilities and Requirements of the Position:

Reporting to the Assistant Vice President of Workplace Safety Training, responsibilities of this position include;

- Providing quality safety training for one or more of the safety classes listed below:
 - First Aid/CPR/AED Training
 - Blood Borne Pathogens Training
 - DDC-4 Defensive Driver Training
 - Competent Person Fall Protection, User Level, Day-1
 - Competent Person Fall Protection & Inspection , Day-2
 - Aerial Equipment Training: Bucket Truck, Boom Lift, Scissor Lift, Manlift
 - Forklift including, (SDCB, Rough Terrain, Pallet Jack, & Walkie Stacker)
 - Competent Person Excavation and Trenching Training
 - Temporary Traffic Control & Flagging Training
 - Confined Space Training (Awareness Level, Entry Level, Rescue Level)
 - Cal/OSHA 10 General Industry or Construction
 - Cal/OSHA 30 General Industry or Construction
 - Hazard Communication Awareness Level Training
 - HAZWOPER Training
 - Scaffold Training
 - Crane Rigging and Signaling Training
 - OSHA Safety/Compliance Training
 - Other areas of safety training expertise
- Instructor – Collaborate with the Workplace Safety Assistant Vice President to adapt safety training programs to meet the unique needs of Safety Center and utilize appropriate training techniques to produce positive learning outcomes. Coordinate with the Workplace Safety Program Staff to schedule classes, collect instructor presentation and class materials critical to the success of the training class and to promote a professional image for our organization. When using your own curriculum, it will be provided to Safety Center in a timely manner that will allow the staff to approve and brand the materials.
- Administration – Collect and deliver class paperwork including tests, books, and class evaluations to the Workplace Safety Program Staff to ensure timely processing of completion certificates. Provide feedback to staff to help facilitate positive client experiences. Submit timely and complete expense reports to Accounting.

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- Development – Build on strengths by acquiring skills and knowledge to fulfill the roles and responsibilities required of the job position. Provide constructive ongoing feedback to help enhance the overall performance of the Workplace Safety department and to help maintain high standards in program delivery.
- Sales & Marketing – Help to increase revenue for all classes by promoting Safety Center and its training programs with Safety Center Clients and class attendees.
- Travel – The Safety Instructor will be required to travel throughout Northern California (Southern California for SoCal applicants) and is required to have adequate transportation for the travel required for this position.
- Other duties as required to meet the needs of our clients, employees and Safety Center as a whole.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this position, the employee is regularly required to sit and use hands to finger, handle, or feel. The employee is occasionally required to stand, walk, and reach with hands and arms. The employee must occasionally lift and/or move up to 35 pounds. Specific vision abilities required by this position include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.